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| COURT FILE NUMBER | Court File Number |
| COURT  | COURT OF KING’S BENCH OF ALBERTA |
| JUDICIAL CENTRE  | Choose a Judicial centre |
| APPLICANT(S)/PLAINTIFF(S) | Applicant Name |
| RESPONDENTS/DEFENDANTS(S) | Respondent Name |
| DOCUMENT | **Family Pre-trial Conference Summary(Effective September 2, 2018)** |
| ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT | Address for Service |
| This Summary is being filed on behalf of: Click here to enter text.Proceedings are under *(check those that apply):*[ ]  Divorce Act[ ]  Matrimonial Property Act[ ]  Family Law Act

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| --- | --- | --- |
| **Parties** | **Plaintiff/Applicant** | **Defendant/Respondent** |
| Name of Party: | Click here to enter text. | Click here to enter text. |
| Address of Party: | Click here to enter text. | Click here to enter text. |
| Phone Number of Party: | Click here to enter text. | Click here to enter text. |
| E-mail address of Party: | Click here to enter text. | Click here to enter text. |
| Birth Date: | Click here to enter text. | Click here to enter text. |
| Date of Cohabitation | Click here to enter text. | Click here to enter text. |
| Date of Marriage | Click here to enter text. | Click here to enter text. |
| Date of Separation | Click here to enter text. | Click here to enter text. |
| Income *(must be current)* | Click here to enter text. | Click here to enter text. |
| Responsible Lawyer (*if applicable*): | Click here to enter text. | Click here to enter text. |
| Law Firm: | Click here to enter text. | Click here to enter text. |
| Address of Law Firm:  | Click here to enter text. | Click here to enter text. |
| Phone number of lawyer: | Click here to enter text. | Click here to enter text. |
| E-mail address of lawyer: | Click here to enter text. | Click here to enter text. |

Children: *(names and birth dates)*Click here to enter text.Issues to be determined at trial: *(Check off all matters that are in issue)*[ ]  Parenting Specify briefly what is in issue: Click here to enter text.[ ]  Parenting Time with the child[ ]  Sought by a Parent/Guardian [ ]  Sought by a Non-guardian [ ]  Child Support:[ ]  Income [ ]  Entitlement[ ]  Quantum [ ]  HardshipWhere Child Support is in issue, indicate the current annual income for each party.[ ]  Applicant: $ Income [ ]  Respondent: $ Income [ ]  Spousal/Partner Support[ ]  Income [ ]  Entitlement [ ]  Quantum [ ]  Duration [ ]  Matrimonial Property[ ]  Value[ ]  Liabilities [ ]  Exemptions [ ]  Dissipation[ ]  Method of Distribution [ ]  Other Specify: Click here to enter text.[ ]  Are there any interim applications outstanding or contemplated? [ ] Yes [ ] No  If so, explain: Click here to enter text.[ ]  Has Questioning been completed (including responses to Undertakings) [ ] Yes [ ] No  If not explain what is outstanding: Click here to enter text.Trial1. Anticipated time required for evidence and argument:

Plaintiff/Applicant: Click here to enter text.daysDefendant/Respondent: Click here to enter text.days1. Are security problems anticipated? [ ] Yes [ ] No
2. List trial judges with potential conflicts: Click here to enter text.
3. Are pleadings complete? [ ] Yes [ ] No

If not, what is required? Click here to enter text.List any obstacles to trial readiness (e.g. outstanding motions, incomplete production, need for further examination, incomplete undertakings, expert opinions, etc.) Click here to enter text.List the party’s witnesses:Click here to enter text.f) If an interpreter is required, please confirm that the party requiring the interpreter will provide one. (This should be a qualified interpreter) [ ] Yes [ ] No Admissions:1. Will there be an agreed statement of facts? [ ] Yes [ ] No
2. Do the parties agree on the admissibility of any exhibits? [ ] Yes [ ] No

If so, specify which exhibits: Click here to enter text.1. **Alternative Methods to Resolve Dispute:**

What efforts have been made to settle this matter prior to the conference?Click here to enter text.1. **Expert Reports:**
2. Are there any expert reports, either obtained or to be obtained? [ ] Yes [ ] No
3. Will the expert(s) be updating his or her opinion before trial? [ ] Yes [ ] No
4. Will the qualifications of the expert(s) be admitted? [ ] Yes [ ] No
5. Will there be an Application to cross-examine the expert before trial? [ ] Yes [ ] No
6. Can the reports be admitted without calling the experts? [ ] Yes [ ] No
7. Which ones? *(Please list)*­­­­­­­­­­­­­­Click here to enter text.
8. Can the reports go to the trial judge before the trial? [ ] Yes [ ] No

In the case of an expert assessment touching on child related matters where both parties have agreed on the assessor, will the assessor be examined in chief or cross examined by both parties or will the assessment be entered by agreement?­­­­­­Click here to enter text.Positions:*(If no offer has been made, you must make one on the last page of this Summary)*1. Set out the current arrangements for parenting/custody/access (attach the most recent parenting order), the party’s position on the disputed parenting issues, and any expert opinion on those disputed issues:Click here to enter text.
2. Set out the current arrangement for child support and the party’s position on the disputed child support issues such as guideline incomes, section seven expenses, and undue hardship: Click here to enter text.
3. Set out the current arrangement for spousal/partner support, and the party’s position on the disputed spousal/partner support issues such as entitlement, quantum and duration:Click here to enter text.
4. Attach the party’s statement of assets, liabilities and exemptions and provide the party’s position on the disputed issues. Where exemptions are in issue, describe the method of proof of exemptions and value and tracing issues.Click here to enter text.
 |

**SECTION BELOW TO BE COMPLETED BY CASE CONFERENCE JUSTICE**

Confirmed ready for trial: [ ] Yes [ ] No

OR

Confirmed ready for trial subject to the following:
Click here to enter text.

OR

Not ready for trial – further pre-trial conference required by:
Click here to enter text.

Dated this ## day of Month, 20##

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| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pre-trial Conference Justice *(Print name)* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pre-trial Conference Justice*(Signature)* |

**OFFER TO SETTLE
(Without Prejudice)**

In the matter of Click here to enter text., the Party filing this Summary Click here to enter text. offers to settle some or all of the issues on the following basis:
*(this page will not be provided to the Trial Judge)*

The following is my offer to settle the outstanding issues in this case:

[ ]  Offer to settle all issues [ ]  Offer to settle some of the issues

**NOTE***: If you have already made an offer and it is still open for acceptance, attach a copy to this Summary. If you have not made an offer to settle, you must make one here. If you do not have enough information about all the issues, make a partial offer on those issues for which you do have enough information.*

*The other side can accept your offer. And if the other side does accept it, the accepted offer becomes a binding contract and can be turned into a court order that can be enforced against you. The other side can make a counter-offer.*

*In your offer for child support, give detailed calculations for any claim for special expenses or for undue hardship. If your offer deals with spousal support, it will be helpful to your case if you attach the Spousal Support Advisory Guideline calculations and show the effect of income tax on any proposed support order. If your offer deals with property issues, please attach a property statement listing all of the property being considered.*

Click here to enter text.