

Provincial Court of Alberta (Civil)

COURT LOCATION

Will always display the Base Court Location information here, but may not be the location where your action will be heard

Action Number

Your file number will appear here

Clerk's Stamp

PLAINTIFF(S)

DEFENDANT(S)

All parties names will display here. If there are any Third Parties their names will also be displayed along with the title for THIRD PARTY

DOCUMENT

TRIAL STATEMENT

Clerk's initials: _____

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT

Document Filed on behalf of the following party (parties):		<input type="checkbox"/> Plaintiff <input type="checkbox"/> Defendant <input type="checkbox"/> 3 rd Party	
Address for Service (building, street, apt, unit, PO Box number)			
City/Town		Province/Territory	Postal Code
Daytime Phone Number ()	Cellular Number ()	Fax Number for Service ()	
Email Address for Service			
Name of Lawyer / Student-at-law / Agent (if any)		Firm Name (if any)	<input type="checkbox"/> Lawyer <input type="checkbox"/> Student-at-law <input type="checkbox"/> Agent <input type="checkbox"/> Self

WARNING: It is your responsibility to notify the Court office and all other parties in writing of any change in your contact information or address for service. Failure to do so may result in court appearances being held, or an order or judgment being issued against you, without your knowledge.

NOTICE: This Trial Statement must contain all of the facts and records that you wish the Court to consider.

All parties must file a Trial Statement with the Court at least 14 days before the Simplified Trial and must serve a copy of it on each of the other parties at their address for service at least 7 days before the Simplified Trial is scheduled to begin.

- Statement of Facts** – A summary of the facts and evidence intended to be presented to the Court at trial is attached. (Briefly set out the facts in the order that the events happened, in numbered paragraphs, typed if possible; the summary should not exceed 3 pages.)
- Amount Claimed, Disputed or Counterclaimed** – Attached is a summary showing the amount claimed, disputed or counterclaimed, and how the amount is calculated (typed if possible).
- Witnesses for the** Plaintiff Defendant
 - Name: _____
 - Name: _____

Attached is a brief summary of what I believe each witness will say under oath to support my case.

For each of your witnesses, you should file a **Notice to Attend as a Witness** with the Court and serve it on your witnesses along with the appropriate witness allowance at least 21 days before the Simplified Trial date. If your witness requires an interpreter, you must make these arrangements at your expense.

Your file number will appear here

- 4. Copies of **all** important records are attached. - (including any documents, contracts, cheques, invoices, letters, receipts, repair estimates, photographs or videos, printouts of any e-mails or other electronic messages, duplicate copies or transcripts of any voice mail messages).

You may not be allowed to rely on documents or other records as evidence in Court unless you have attached them to this Trial Statement and served copies to all other parties at their address for service as shown on their documents.

Filing of documents and records does not guarantee the contents will be accepted as evidence.

5. I, _____, acknowledge the following:
 Name of Party Filing this Document

- a) I am aware that the Trial is scheduled on _____, 20____ at _____ a.m. p.m. and I am ready to proceed.
Date Time
- b) I have read the Notice of Simplified Trial, acknowledge this matter has been set for a Simplified Trial which is scheduled for the amount of time indicated on the Notice and I know that presentation of my case must be no longer than half the scheduled time;
- c) Attached to this Trial Statement are all the relevant documents / records and witness summaries I intend to rely on at trial. I will provide a copy to all other parties at least 7 days before the trial;
- d) I am aware that I can, and should attempt to settle this action before the trial;

I certify the facts set out in the Trial Statement are true.

Signature of party filing this document *Date*

NOTE TO PARTY FILING THIS DOCUMENT:
At trial, you will be asked to swear or affirm the truth of the contents of this Trial Statement.