

Case No: Click or tap here to enter text.

Case Name: Click or tap here to enter text.

## Provincial Court of Alberta

### Form 1 – Applications Mandatory Requirements and Check/Return Form

(NOTE: This form contains only minimum requirements and should not be relied upon as a comprehensive resource. Filing of a document does not confirm compliance with all aspects of the Rules of Court For a complete list of all document requirements, please consult the Rules of Court.)

#### A. Requirements (Rule 2.1):

Form 1 is the prescribed form for initiating an Application

**The Form contains the following basic information: (2.3)(1):**

- The Case Number
- The Case Name
- This is a Trial Application
- Trial Date, or
- This is a Pre-Trial Application
- The Date Specifically Booked for the Application

**The Form contains the following substantive information:**

- A concise statement of the matter that is the subject of the application (2.1(2)(a))
- A statement of the grounds to be argued at the hearing of the application. (2.1(2)(b))
- A detailed statement of the facts relied on in the application. (2.1(2)(c))
- The relief sought by the applicant. (2.1(2)(d))
- The legal citations of any cases intended at the time of the filing to be relied on by the Applicant. (2.1(2)(e))
- The legal citations do not include paragraph numbers for the portions of the cases relied on in support of the application. (2.1(2)(3))
- Indicate that the consent of the other party has been obtained for filing supporting materials at a time less than 30 days prior to the hearing of the application. (2.4(1))
- Where a transcript has been ordered but is not included, the date that the transcript was ordered AND the date when it is expected to be available. (2.4(4))

**The Form does not require a separate court order to permit filing:**

- of a pre-trial application less than 60 days prior to the trial date. (2.5(2))
- of Form 1 less than 30 days before the date set for the pre-trial application. (2.5(3))
- of Form 1 less than 30 days before the trial date for trial applications. (2.6(3), (2.6(5))
- of the supporting materials required for the application less than 30 days before the date set For the hearing of the application. (2.5)(1)

#### NOTES:

Click or tap here to enter text.

Completed by: Choose an item.

Date: Select date